OFFICER DECISION RECORD

|  |  |
| --- | --- |
| **Officer:** Richard JonesFinancial Services Manager (Interim) | **Date of Decision: 4th February 2022** |
| **Title/Reference:** Honorarium Payment – Employee Number 034304**Delegated Decision Ref**: 22/03/FIN |
| **Consultee Member (if applicable):** Not applicable |
| **Record of Decision:**i) That employee number 034304 is paid an honorarium based on Grade 6.1 from Grade 4.4 from 1st July 2021 for a period of up to 12 months in recognition of the additional duties to be picked up by this post-holder while the post of Group Accountant (Systems) is vacant, including managing key system upgrades and implementation of new system functionality such as Making Tax Digital.(ii) The honorarium payment equates to an additional £399 per month including on-costs, based on current pay rates. This equates to 60% of the workload.(iii) That the costs of the honorarium are met from the savings made against the currently vacant Group Accountant (Systems) |
| **Legal Powers / Authority:** All Chief Officers3.01.11.6 Deal with all matters relating to the recruitment, appointment, remuneration, qualification, training, promotion, appraisal, and health and safety of, and the provision of welfare facilities to, all employees of the Council. |
| **Implications:**You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable  |
| **Finance:** As detailed above. |
| **HR:** Not applicable |
| **Climate Change:** Not applicable |
| **Data Protection:** Not applicable |
| **Human Rights:** Not applicable |
| **Equality and Diversity:** Not applicable |
| **In consultation with:**(Where applicable) | **Head of Paid Service:** Not applicable |
| **Monitoring Officer:** No specific comment. |
| **Section 151 Officer:** Own decision |
| **Signature of Decision Taker:**(Please do not ‘pp’) | Dawn EdwardsHead of Finance |

Please send all decision for publication to: Democratic Services, at democraticservices@mansfield.gov.uk.

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at mpemberton@mansfield.gov.uk.